

OkACTE Education Services-Special Populations
Summit Conference Annual Business Meeting
Meeting Minutes
Tuesday, August 1, 2023

Opening

The annual Summit Conference business meeting of the OkACTE Education Services-Special Populations (ESSP) Division was called to order at 10:14 am on 8/1/2023 by Margie Creager.

Present

Cody Myers, Rickey Rember, Haleigh Klaus-Belka, Darryl Clark, Reeghon Williams, Kendall Eastridge, Robin Hedges, Barrett Richardson, Clinton Harrison, Kelsie Anderson, Dena Longpine, Kent Roof, Alan Cook, Mike Stringfellow, Shara Garmon, Debbie Spikes, Brandy Burns, Gary Flynn, Renaé Burke, Shelly Eubank, Joey Nutley, Amanda Dedmon, Joni Henson, Sheila Carter, Jillian Timmons, Allen Schneberger, Lisa Schneberger, Terry Smith, Ellen Powell, Brian Andrews, Stacy Sexton, Shawn Daugherty, Jill Cole, Samantha Sherman, Preston Wright, Amanda Purcell, Dustin Kays, James Ferguson, Denise Tyson, Elena Morales, Denice Thomas, Warren Daniel, Gary Gerald, Greg Brooks, Bryan Roybal, Andrea Verser, Rachael Ranallo, Alisha Davis, Amanda Lloyd, Toni White, Kari Bailey, Kari Stomprud, Nichole Greer, Skylar Bell, Kim Ward, Rebekah Rogers, Vernon Thompson, Tim Peden, Cynthia Counts, Amy Watkins, Jared Worstell, Lori Nelson, Gloria Rodriguez, Melinda Cook, Shelly Byrd, Sean Payne, Lucinda Francis, Lisa Pamplin, Jerri Harris, John Somers, Tiffany McCollum, Raymond Ullery, Danielle Crosby, John Bennington, Laura Fields, Kennell Winrow, Darlene Staples, Aubrey Metcalf, Tessa Isbell, Jessica Anthony, Jennifer McElfresh, Eric Davis, Merida Tomb, Katlyn Hudgins, Casey Wood, Ana Beck, Joshua Steele, Wendy Hightower, Tammi Stephens, Jane Marks, Alizhe Adamson, Cecily Bates, Shelly Rentz, Heather West, Cecil Wainscott, Jeff Losh, Suzanne Graham, Patsy Guess, Warna Gibson, DeGe Eubanks, Christi McCormack-Pugh, Kristy Barnett, Tamara Yeldell, Faith Horn, James Byrd, Kim Gunn, Ronda Casey, Tim Lankford, Jill Scott, Coleman Sanders, Kareem Salim, Margie Creager, Crystal Wyckoff

Approval of Minutes

Lucinda Francis made the motion to accept the Minutes. Andrea Verser motioned to second. The Summit Conference minutes from 8/1/2022 were unanimously approved as distributed.

Reports

- **Treasurer's Report** by Tim Lankford. This past year ESSP developed a website with resources. It cost \$406 to set up. ESSP has social media platforms. This year it will cost about \$160 more because ESSP received initial discounts. ESSP started hosting the Everyday Educator Contest and it will continue next year. Tim explained the Everyday Educator award. Banks switched from RCB to Arvest. Finishing the year positive and higher than the previous school year. Currently have \$15,830.49. ESSP financial bank accounts have been growing over the last 3 years. We are able to donate more to the Casey Cundiff Scholarship.
- **Executive Committee Report** by Margie Creager and Darryl Clark. Darryl Clark shared that there needs to be more involvement with the members. We need more representation of our division. The more we can get out and learn it will make the students more successful in the long run. Margie discussed that ESSP will be having a professional development day in April. ESSP does have a volunteer day. Last year \$1,000 was

donated to ESSP. The money was used for ESSP members' dinner the night before a professional development day.

- **Election of 2023-2024 Officers** – Margie Creager explained the voting process. Members voted using a provided QR code. While members were voting, Margie discussed that not all of the awards had ESSP members apply this year due to not knowing everyone. Please don't hesitate to apply for OkACTE awards. Margie discussed that people holding offices will have support. Margie thanked the officers from this last year. Some of the officers had to step down so Shawn Daugherty stepped in as the Awards Chair and Warna Gibson stepped in as reporter. The following were voted to serve as the 2023-2024 ESSP Officers: President-Elect - Alan Cook, Secretary - Lucinda Francis, Treasurer - Haleigh Klaus-Belka, Reporter - Tim Lankford, Reporter-Elect - Tiffany McCollum, Political Action Committee: Shelly Eubank and Lori Nelson, Mutual Benevolence Plan Rep - Reeghon Williams, Awards/Awards Committee Rep - Denice Thomas and Kendra Knight, Diversity Action Rep - Crystal Wyckoff, Comprehensive Professional Council - Jill Scott, Membership Services and Development Rep - Elena Morales, Conference/Professional Development/Community Services and Development Rep - Lisa Schneberger, Membership Development Services Committee - Rachael Ranallo, Outstanding Student Award Committee - Pam Wilcox.

Committee Reports

- **CTAC Report** by Tessa Isbell. They approved the budget for the upcoming year. The goals for the next 5 years are growth and expansion. Highlighted some of the bills from the legislative session including teacher pay raise. Career Tech had a 15.8% increase in funding.
- **OkACTE-PAC Board Report** by Elena Morales. PAC is still trying to increase funding. The goal is \$100,000 right now they have around \$72,000. The money is used to help finance the campaigns of candidates who are sensitive to the interest of OkACTE and rep all of Career Tech. Before a contribution is made the PAC committee votes. A breakdown of the divisions showed ESSP only had 20 people that support PAC. Elena encouraged members to support PAC. Bills coming out have to do with certifications and access to the certifications. There are some bills about Special Populations. There is a PAC fundraiser tonight at Shady Keys. Elena encouraged members to pay attention to what is happening because it does affect all of us.
- **Outstanding Student Report** by Shawn Daugherty. Last year was the first time to open a second scholarship through the Casey Cundiff Scholarship. Shawn explained who is eligible to apply for the scholarships. Shawn explained how the Casey Cundiff Scholarship started. The student winner is from Kiamichi in McAlester Kerin Steedly. The member winner is Reeghon Williams.
- **OkACTE Awards Committee Report** by Shawn Daugherty. The awards committee wanted to stress deadlines. Deadlines have been pushed back in the past. In the future, deadlines will not be extended. The president will receive an email about a month before the deadline if someone has not applied for the award. If you need help applying, please let the team know and they will help you apply. Any award that is part of ACTE the winners do go on to Region IV. If you win Region IV, you can go to Nationals so there is a possibility of travel involved. OkACTE has encouraged divisions to have the Awards Committee members serve 3 years. ESSP has updated it to a 2-year term. The Committee can decide if they want to do three years. Shawn will be talking with the state level about having the Casey Cundiff Scholarship moved to the awards portal. Recipients could then be able to be recognized at the general session when other award winners are recognized.

- **Diversity Action Committee Report** by Margie Creager. They will be having a Diversity Action Symposium but will be changing the name. Information will be shared later regarding the Symposium. Margie encouraged members to share or present at the symposium and other conferences.
- **Membership Committee Report** by Reeghon Williams. Reeghon discussed membership and keeping membership high. She stated that \$22 million was put into Career Tech. There are 181 approved unfunded programs that Director Haken is putting money into. Money has been set aside for funding for next year. Money also went into pay raises.
- **Mutual Benevolence Report** by Haleigh Klaus-Belka. Enrollment numbers are almost 1500. Member/debit payout is about \$13,600. Open enrollment begins today and goes through September 30th. Haleigh had a PowerPoint that she was asked to share and used to explain the Mutual Benevolence plan. If you retire, you have to maintain an OkACTE membership. The most current payout was \$13,623. The beneficiary received the check within 3 days before receiving the insurance payout. Members can pay by auto-draft. If members have questions, they can talk with Haleigh or scan the QR code.
- **Reporter Report** by Warna Gibson. No report.
- **Comprehensive Professional Council Report** by Amy Watkins. This is a new council that was established to help K-12 who do not have the resources that are at Career Tech. Some Career Techs have a surplus that is given to K-12. The main obstacle right now is getting a quorum to vote on teams and reps. Amy encouraged members if they have friends in CTE at the high schools to get involved. It will also help build better relationships with sending schools and Career Tech.
- **Advisor Report** by Kent Roof. No report.

New Business

- **By-law Proposal** by Margie Creager. Tim Lankford discussed proposals for a shared depository of officers. Margie discussed all of the other bylaw proposals. Jill Scott made the motion to approve all of the proposed bylaw changes. Tim Lankford seconded the motion. The proposed bylaw changes were unanimously passed.
- **Membership Involvement Form**
- **Early Bird Special Drawing** Tessa Isbell won the early bird money.
- Julian Timmons, Cody Myers, Coleman Sanders, and Andrea Versa, won t-shirts. Tessa Isbell won a cup.
- **Closing Remarks** by Margie Creager. Margie discussed ESSP having a store. ESSP t-shirt prices only increased by \$6. Please let Margie know if members have suggestions for improvements. Margie thanked everyone for attending. The conference tomorrow is at 9 am in the Aloft. The conference is moved tomorrow due to the conference center's second-floor air going out.

Adjournment

Motion to adjourn made by Rachael Ranallo. Casey Wood seconded the motion. All agreed. The meeting was adjourned at 10:58 am by Margie Creager. The next Summit Business meeting will be on August 1, 2024.

Minutes submitted by: Crystal Wyckoff

Approved by: Darryl Clark